

Sales Supervisor

Location: Guangzhou

Sector: Packing & Packaging

Report to: Senior Sales Manager

Starting date: ASAP

Job Reference: CDS2025022

ABOUT THE COMPANY

Our client is a global leader in the packaging industry, with multiple production sites across Europe and Asia.

RESPONSIBILITIES

Order & Contract Management

- Oversee the end-to-end order process, (internal approvals > contract execution > order registration > tracking > delivery coordination > payment follow-up)
- Ensure seamless communication between customers and manufacturing plants to guarantee timely fulfillment.

Business Development & Sales Support

- Collaborate with the Technical Department to identify and pursue new business opportunities.
- Assist sales management in preparing quotations, reports, and other commercial documentation.

Customer Relationship Management

- Maintain and update distributor, agent, and customer databases to support targeted business growth.
- Conduct regular customer engagement and account management to strengthen partnerships.
- Travel internationally as needed to visit key clients and enhance business relationships.

REQUIREMENTS

- Bachelor's degree or higher in a relevant major.
- Minimum 3 years of sales/BD experience preferred.
- Strong written and verbal **English** skills; fluency in French is a plus.
- Keen attention to detail, strong numerical aptitude, and excellent communication and collaboration abilities.
- Ability to manage multiple priorities effectively in a dynamic environment, with good autonomy.
- Willingness for business trips in Asia.

APPLICATION

Please send your resume and your motivation letter to:

sc-recruitment@ccifc.org

Mail subject: Your name | Job title - location [Job reference]

Ex. Your name | Sales Supervisor – Guangzhou [CDS2025022]

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