

# IT Cybersecurity Officer

## Responsibilities

Organize, control, and manage cybersecurity projects within Group China. Work closely with Group IT security entities and teams to mitigate cyber incidents risks.

Cybersecurity referent for Chinese authorities (under Chinese Cybersecurity Law) and Personal Information Protection (Data Protection Officer) at Group China.

Take part in others IT projects, work with Group relevant departments and keep in line with Group IT policies, solutions, and systems upgrade.

1. Increase Group China information security, mitigate cyber incident risks, and ensure company's compliance regarding cyber security laws:

- Be cybersecurity referent regarding all cyber security questions at Group China, but also as Data Protection Officer (DPO) for personal information management and data classification.
- Raise employee's cyber security awareness
- Mitigate cyber incident risks by implementing tools, procedures, checks and controls
- Ensure Chinese Cybersecurity Law compliance
- Follow-up, apply Group recommendations and report to Group cybersecurity entities regarding cyber.
- IT Security policies implementation and definition

2. Manage and operate IT systems, main activities include:

- Ensure Group China IT system is efficient and stable.
- Maintain IT Infrastructure, keeping up to date and powerful.
- Providing technical proposal and implementation advice according to business needs.
- Improve Group China Information System with new services and tools.
- Participate to technical documentation writing, classification, and archiving.
- Following up popular products in the IT market, and suggestions for the innovation technology.
- Give technical expertise to IT helpdesk

3. Communicate with SA IT departments and other Group entities, main activities include:

- Working with DSIT to implement new projects and follow-up existing ones, keep in line with SA IT policies, solutions, and systems upgrade.
- Follow up and solve technical problems, improve system architecture, etc.

- Contact with SA experts for emergency case.

### **Requirements:**

- Bachelor degree or above in computer science, information technology, telecom and IT related fields.
- Rich technical knowledge of network, PC, server, and software applications.
- Fluency in oral and written English is required, French speaking.
- At least 3 years relevant work experience in a similar position in multinational companies.
- Good knowledge on cybersecurity management, risks evaluation and technical mitigation possibilities.
- Full server administration experience in file server, mail server etc. Familiar with Microsoft Windows Server, UNIX, Microsoft Exchange, SEP, SSCM and others various Microsoft Administration products.
- Familiar with network equipment and application configuration, such as Cisco firewall, FortiGate firewall, VPN application, etc.
- Familiar with information system security policy and have good behaviors on information security and protection.
- Self-motivated and a good teamwork.
- Patience to listen to user's needs and shows willingness to support users.
- Strong self-study ability and innovative spirit.

**Please send your resumes to: [bj-hr@ccifc.org](mailto:bj-hr@ccifc.org)**