

# PROJECT MANAGER

**Location: Dongguan**

The mission mainly consists in:

- Understand specifications from our customers
- Develop by himself the design/engineering of sales displays
- Support sourcing and manufacturing for technical expertise

He/she reports directly to the Project/Design Department Manager.

## **Mission 1: Understand specifications from our customers**

He/she has to analyze customer brief and recommend to the Subsidiary Director the opportunity to answer or not to the request for quotation.

This analysis should integrate:

- Internal capacity of our factory
- External capacity of our suppliers
- Availability and expertise of the Design team
- Interest for the company (amount of sales, net margin, image, key customer or not)

## **Mission 2: Develop -by himself the design/engineering of sales displays**

- Valid our technical choices with customer (through the sales team)
- Design technical solutions
- Write the proposal for our customers (technical answer, prices, planning)
- Prepare technical files to launch prototypes
- Ensure the manufacturing, lead-time and quality of the prototypes
- Prepare technical file to launch production
- Build the Bill Of Materials in CEGID (ERP)
- Validate all the drawings
- Validate the quality of the mass production first sample
- Inform the sales team about the projects progress

The main technology is plastic: sheet plastic, injection, extrusion and thermos. Technical skills to design metal, lighting, wood parts and to know printing technologies are highly appreciated.

## **Mission 3: Support sourcing and manufacturing for technical expertise**

According to his/her technical expertise, he/she may support:

- The sourcing team (select suppliers)
- The quality team for the final inspection and quality problems
- The manufacturing team (for the process)

Of course, this mission is not the core activity so he/she has to focus in priority on the 3 first missions.

*If you are interested in this position, please send your resume to : [sc-hr@ccifc.org](mailto:sc-hr@ccifc.org)*