

Operations & Sales Assistant

Location: Beijing

Sector: Freight Forwarding

Starting date: October 2020

ABOUT THE COMPANY

Our Client is a French Freight Forwarding group with offices in the main French Ports and Airports, as well as Belgium, UAE, China. They are handling Ocean and Air shipments worldwide with a specific focus on the France and Africa trade.

MISSIONS

This role will handle operations and quotations related to both Import / Export, Ocean Freight and Air Freight with interactions with direct customers, colleagues in overseas offices in a very dynamic and steady growth environment.

RESPONSABILITIES

- Handle operations assigned all over China but also out of China mainland.
- Create and design new solutions to optimize our transportation offer for our customers / partners needs.
- Communicate daily with customers, agents, shipping lines, airlines to negotiate rates and make sure all operations are smooth.
- Design and secure best logistics solutions for our trading activity.
- Actively promote our overseas capability to Asian partners.
- Quote and operate nominated
- Participate to the daily life of the company including arranging Business meetings, business trips, preparing presentations, communication on Social network etc...
- Participate in the Marketing and promotion of our activities with the management.

REQUIREMENTS

- Native Chinese + English speaking .
- Minimum of 5 years work experience in Freight Forwarding business.
- Highly flexible and willing to increase work experience in a dynamic environment.
- Able to Multi tasks and well organized.

APPLICATION

Please send your resume to: zhao.lys@ccifc.org

With over 10 years of experience, CCI FRANCE CHINE Recruitment Department supports companies in their recruitment needs and helps candidates find a professional opportunity across China.

To access more job offers, consult ccifc.org