

## European Desk Manager

**Location: Guangzhou or Shenzhen**

**Responsibilities:**

1. Managing and developing a portfolio of existing European clients in the fields of audit, tax, accounting and business consulting. Coordinating these assignments, organizing the interface with the clients locally and with the head offices in Europe;
2. Business development, in particular in the identification and acquisition of European clients in China and in France (in coordination with our offices in France);
3. Maintaining relation with our offices in Europe and promote collaboration with China;
4. Establishment of contacts, marketing activities, organization and management of events, quoting and tracking as well as the initiation and development of customer relations;
5. Supporting European businesses planning to invest in China;
6. Supporting European companies in their Mergers & Acquisitions (M&A) in China;
7. Supporting European companies settled in China;
8. Supporting Chinese companies to settle and fund in European;
9. Maintaining regular communication with partner and client on issues and the progress of the engagement, involve in some assignment as engaged manager per required.

**Requirements:**

1. Fluency both in French (or German) and English is a must (Native French or German speaker is preferred)
2. Experience working (3 years +) in the Professional Service Industry (Audit, M&A, Accounting, Tax, Law);
3. Excellent interpersonal and communication skills;
4. Motivated team player with the ability to multi-task;
5. Socially confident with good diplomacy and organizational skills;
6. Willingness to travel;
7. Experience in business development;
8. Existing "Network" / business contacts with European companies in China
9. Fluency in any other European languages, MS office skills, and Professional accountancy would be a plus.

Please send your resume to: [liu.wanqian@ccifc.org](mailto:liu.wanqian@ccifc.org)