

Logistics Supervisor

Our member is the main actor in selling accessories for mobile phone and repair mobile phone in the France. With more than 20 stores spread over 3 different zones, its brand has built a strong market positioning. Our member's team is committed to deliver the most innovative, trendy and sustainable products to our customers.

Location: Shenzhen, Luohu District.

Salary Range: 12k-16k RMB per month

Role: As a Supervisor, you will:

- Be at the heart of our company global process and play a key role in the fulfilment process.
- Liaise daily with Logistics Manager and provide daily reports regarding your activities under the responsibility of the Logistics Manager.
- Be proactive and share in a timely manner any issue that could affect the logistic or the related commercial activities.
- Avoid any stock shortage and find the best balance in the product distribution.
- Great communicator, you are the link between the supply chain management and the sales team.

Missions:

1. Cross-cutting activities logistics / purchase / shipping and flows follow-up.

- Through strong analytical skills, you will be able to anticipate orders from shops and deliver products on time.
- ERP software: you contribute to the enrichment and the improvement of the tools by identifying the anomalies.
- Order processing: You centralize and analyze all departments' orders.

- Flow management: You track orders, manage shipments and specific customs related questions.

2. Reception and dispatching of commodity

- Entry / dispatch commodity within 24 hours

3. Organization and stock management

- Maintain an optimized security stock in every stock location
- Check the relevance of stores' orders
- Report the overstocks to central logistics department and Logistics Manager to take actions for quantity adjustment.

4. Inventory management

5. Repair and customer service

- Test of broken phone screens after renovation

Job skills:

- Knowledge of Supply Chain Management.
- Strong analytical and communication skills
- Fluent in English and/or in French (for Chinese native speakers)
- Can use Chinese as working language (for English/French native speakers)

Education: 2 year degree in the field of logistics or relevant experience

Please send your resume to: liu.wanqian@ccifc.org