

## Quality Manager

Our member is a young and creative French company in furniture and decoration business. Its Guangzhou representative office is looking for driven individuals to help settle and execute our global sourcing program.

**Location:** Guangzhou

### Job Description:

The quality manager will have to manage directly a team of 5 people and supervise the third party, be a real team player in the sourcing office, and able to support the head of sourcing office in the new strategy of the company.

1. Draft quality assurance policies and working procedures
2. Evaluate adequacy of quality assurance standards
3. Review the implementation and efficiency of quality and inspection procedure
4. Plan, conduct and monitor testing and inspection of materials and products to ensure finished product quality
5. Investigate customer complaints and non-conformance issues
6. Collect and compile statistical quality data
7. Analyze data to identify areas for improvement in the quality system
8. Develop, recommend and monitor corrective and preventive actions
9. Prepare reports to communicate outcomes of quality activities with France head quarter
10. Identify training needs and organize training interventions to meet quality standards
11. Coordinate and support on-site audits conducted by external providers
12. Evaluate audit findings and implement appropriate corrective actions
13. Monitor risk management activities
14. Responsible for document management systems
15. Assure ongoing compliance with quality and industry regulatory requirements
16. Expertise in packaging, MOP, Drop test for online business
17. Train internal personnel, customers and/or vendors to effectively utilize the problem-solving techniques to improve quality processes
18. Inform the sourcing department of quality problems with vendors and suggest corrective actions
19. Communicate company and departmental issues and goals and facilitate employee growth and development through weekly team meetings, regular individual employee meetings, coaching, training, and company-offered learning opportunities

### Job Requirements:

1. Bachelor degree or equivalent
2. Minimum 5 year experience of the related position in sourcing companies, trading or buying offices in furniture and home accessories industry
3. Excellent presentation skills
4. Self-motivated, results driven and flexible, able to work in a demanding but collegial environment
5. Outstanding organization skills and excellent command of written and spoken English
6. Proven experience leading a team, management experience
7. Good communication skills and negotiation skills with vendors on production and our cross-functional departments in sourcing office and France

8. General understanding of costs structure and experience on costs negotiation in all Asia
9. Good team-work spirit, well organized, dedicated and initiative
10. Good computer knowledge& MS applications (Word, Excel, PPT)
11. Willing to travel globally per business need

Please send your resume to

[sc-hr@ccifc.org](mailto:sc-hr@ccifc.org)