

Project Manager

Location: Beijing

Starting date: ASAP

About the Company:

我们的客户集团总部位于法国，公司业务以创新，技术，工艺，解决方案和服务闻名。根据未来发展需要，公司在天津工业园区已建立工厂并投产，在国内生产制造设备，现诚聘技术工作人员。

Our client group is headquartered in France and is known for its innovations, technologies, processes, solutions and services. According to the needs of its future development, our client has established a factory in Tianjin Industrial Park and has already put into production, manufacturing equipment in China, and now recruits technical staff.

Mission:

- In the early stages of project establishment, identify the objectives and resources (human, technical, financial) required for successful project execution and, if necessary, adjust the means to alert management to the risk of lack of internal resources.

立项前期，确定成功执行项目所需的目标和资源（人力、技术、财政），并在必要时调整手段，提醒管理层注意缺乏内部资源的风险。

- Develop and supervise the project progress plan, regularly evaluate the project, work closely with the company's French project department and China sales department to promote and control the project process, plan execution and compliance with the budget.

制定和监督项目进展计划，定期评估项目，与公司法国项目部、中国销售部密切合作，促进和控制项目流程、计划执行、遵守预算情况。

- Work with Procurement to carry out any necessary technical-economic analysis to control project costs, cash flow management, approach preparation and on-time delivery.

与采购部门合作，进行任何必要的技术经济分析，以控制项目成本、现金流管理、进场准备和准时交货。

- Work closely with the factory assembly shop team to provide them with all the information they need to properly perform technical and functional operations, ensuring that the load generated by the business matches the allocated resources.

与工厂装配车间团队密切合作，为他们提供正确执行技术和功能操作所需的所有信息，确保业务产生的负载与分配的资源相匹配。

With over 10 years of experience, CCI FRANCE CHINE Recruitment Department supports companies in their recruitment needs and helps candidates find a professional opportunity across China.

To access more job offers, consult ccifc.org

- Provide the logistics and packaging team with all the necessary information to disassemble, position, pack and transport the material according to the customer's instructions and the requirements of the field team (reassembly scope).
向物流和包装团队提供所有必要的信息，以便根据客户的指示和现场团队的要求（重新组装范围）拆卸、定位、包装和运输材料。
- Work with the process manager to ensure that customer acceptance tests (initial and final) are prepared in advance and communicated to the relevant departments for final acceptance.
与工艺经理合作，确保客户验收测试（初始和最终）得到提前计划准备，并将信息传达给相关部门，负责终验收工作完成。
- Work closely with the after-sales team and quality team to ensure that the project is completed according to the schedule, the after-sales quality assurance is handled, and the quality department is notified.
与售后团队、质量团队紧密协作，确保项目按照进度安装调试验收完成，售后质量保证得到处理，并通知质量部门。
- Regularly convene and lead project meetings to effectively manage allocated resources and inform the team of important information about project execution.
定期召集和主持项目会，以便有效地管理分配资源，并将项目执行重要信息通知团队。
- As the interface between customers and the company, responsible for the overall coordination and communication between the company and other interested parties. Timely feedback customer information to the company, handle related business, and ensure that each customer request can be processed as soon as possible.
做为客户和公司之间的接口，负责公司与客户及其他相关方的总体协调与沟通。及时将客户信息反馈给公司，处理相关业务，确保每个客户请求都能尽快得到处理。
- Coordinate the work of all internal and/or external participants (suppliers, subcontractors).
协调所有内部和/或外部参与者（供应商、分包商）的工作。
- Provide substantive and technical support to the project team during project implementation.
项目执行过程中，为项目小组提供实质性和技术性支持。
- Administrative and financial management (updating of project tables, common projects, invoice requests, debt recovery, capital gains management and possible commercial litigation, etc.).
行政和财务管理（更新项目表、共同项目、发票请求、债务回收、资本收益管理和可能的商业诉讼等）。
- Records of managed case data in internal company systems.
在公司内部系统中进行管理案例数据的记录。

With over 10 years of experience, CCI FRANCE CHINE Recruitment Department supports companies in their recruitment needs and helps candidates find a professional opportunity across China.

To access more job offers, consult ccifc.org

Requirements:

- Bachelor degree or above, at least 5 years of project management experience in mechanical, electronic and automotive industries;
本科以上学历，至少 5 年以上机械、电子、汽车行业项目管理工作经验；
- Background in heat treatment industry is preferred;
有热处理行业背景者优先；
- Have good interpersonal and communication skills to ensure good customer relationship management and internal management;
具有良好的人际关系和沟通能力，确保良好的客户关系管理和内部管理；
- Able to withstand pressure, perseverance, often under great pressure (financial, time constraints) and various unexpected events, know how to flexibly use diplomatic negotiation skills to resolve difficulties;
能够承受压力，坚持不懈，面临经常的巨大压力（财务、时间限制）和各种突然事件，知道如何灵活运用外交谈判技能，化解困难；
- PMP project management international certification is preferred;
有 PMP 项目管理国际认证者优先；
- Excellent listening, speaking, reading and writing skills in English;
英语具备优秀的听说读写能力；
- Can adapt to short-term business trips.
可以适应短期出差。

Application:

Please send your resume to: bj-hr@ccifc.org

有意者请将简历投递至邮箱: bj-hr@ccifc.org

With over 10 years of experience, CCI FRANCE CHINE Recruitment Department supports companies in their recruitment needs and helps candidates find a professional opportunity across China.

To access more job offers, consult ccifc.org