

质量工程师

Quality Engineer

Location: Beijing

Starting date: ASAP

Profile: Local

主要职责

Key Responsibilities:

1. 结合生产特点, 参与 ISO9001 体系审核与流程优化, 定期向质量经理汇报体系运行及整改情况, 跟踪整改闭环。
Combined with the characteristics of production, participate in ISO9001 system audit and process optimization, regularly report the system operation and rectification progress to the Quality Manager, and track the closed-loop rectification.
2. 负责生产过程质量管控。扎根车间, 开展生产全流程巡检及关键工序管控, 识别质量波动并提出整改建议, 及时向上级领导汇报现场质量情况。
Be rooted in the workshop, carry out full-process inspection and key process control of production, identify quality fluctuations, put forward rectification suggestions, and timely report on-site quality status to the line Manager.
3. 负责不合格品识别、记录与分析, 运用质量工具排查根源, 制定纠正预防措施上报质量经理审核, 跟踪落实并汇报改进成效。
Responsible for the identification, recording and analysis of non-conforming products, use quality tools to investigate the root causes, formulate corrective and preventive measures and submit them to the Quality Manager for review, track the implementation and report improvement results.
4. 负责供应商来样检测, 参照非标标准判定合格性, 及时向质量经理汇报检验结果及异常情况, 协同推进整改, 建立检验台账并定期汇总汇报。
Responsible for the inspection of supplier samples, determine the conformity with reference to non-standard standards, timely report inspection results and abnormal situations to the Quality Manager, coordinate and promote rectification, establish inspection ledgers and conduct regular

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summary reports.

5. 协同质量经理和生产经理、技术部门制定修订产品质量标准及检验规范，及时汇报制定难点，指导生产操作人员落实质量规范。
 Collaborate with the Quality Manager the Technical Department and Production Manager to formulate and revise product quality standards and inspection specifications, timely report any difficulties encountered during the formulation process, and guide production operators in implementing the quality specifications.
6. 负责车间检测设备校准维护，汇总生产质量数据，分析趋势并编制报告上报质量经理，提出改进建议。
 Responsible for the calibration and maintenance of workshop testing equipment, summarize quality data of production, analyze trends, compile reports and submit them to the Quality Manager, and put forward improvement suggestions.
7. 配合质量经理推进质量改进，协调跨部门解决质量争议；开展员工质量培训，将培训计划及成效汇报质量经理并优化。
 Quality Collaboration and Training: Cooperate with the Quality Manager to promote quality improvement and coordinate cross-departmental resolution of quality disputes; carry out staff quality training, report the training plan and effect to the Quality Manager and optimize them.
8. 按质量经理要求配合客户验厂及产品验收，处理客户质量诉求并及时汇报，定期反馈客户质量情况。
 Compliance and Customer Support: Cooperate with customer factory audits and product acceptance as required by the Quality Manager, handle customer quality demands and report them in a timely manner, and regularly feedback customer quality status.
9. 供应商审计 8D 报告，完成直属上级交办的其他各项工作。
 Suppliers audits 8D reports. Execute any other task give by direct leader.

任职要求

Qualifications:

1. 本科及以上学历，机械、电子、质量工程等相关工科专业优先，了解非标设备生产逻辑。3-5 年相关工作经验。

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Bachelor's degree or above, major in mechanical engineering, electronics, quality engineering and other related engineering majors is preferred; understanding of the production logic of non-standard equipment. 3-5 years of related working experiences.

2. 普通话标准，掌握基本的商务礼仪，熟练运用常用质量工具，熟悉 ISO9001 体系，掌握精密检测设备使用方法，能处理非标质量数据、编制汇报报表。
 Fluent Mandarin and mastery of basic business etiquette. Professional Skills: Proficient in using common quality tools, familiar with ISO9001 system, master the use of precision testing equipment, and able to process non-standard quality data and compile report forms.
3. 逻辑清晰，具备问题解决、跨部门沟通及高效执行力，能精准向生产经理汇报工作，可承受非标生产工作压力。
 Clear logic, strong problem-solving ability, cross-departmental communication ability and efficient execution; able to accurately report work to the Production Manager and withstand the work pressure of non-standard production.
4. 能够适应车间工作环境，吃苦耐劳，配合质量经理共同参与提升仓库管理水平，无相关职业禁忌，持有相关质量证书者优先。普通话标准，掌握基本的商务礼仪。
 Environment Adaptability: Able to adapt to the workshop working environment, hard-working, cooperate and participate improve overall quality of warehouse management together with Quality Manager, and no relevant occupational taboos. Fluent Mandarin and mastery of basic business etiquette.
5. 勤奋敬业、为人随和、良好团队合作精神、无不良记录，具有较强的保密意识。
 Diligent and dedicated, easy-going, with a good team spirit, no negative records, and a strong sense of confidentiality.
6. 熟练使用 Office 办公软件。
 Proficient in using Office software.

投递方式

Application:

请将中英文简历及动机信发送至

Please send your Chinese and English CV and cover letter to

Bj-hr@ccifc.org

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